

CHECK IF YOU QUALIFY TO APPLY AT THE BLS SPAIN VISA APPLICATION CENTER IN NEW YORK:

- Only permanent residents of New York, New Jersey, Connecticut, Delaware and Pennsylvania can apply at the Consulate of Spain in New York.
- Citizens of the following countries **DO NOT** require a visa to travel as tourists (for stays not exceeding 3 months within a period of 6 months). [Click here](#) to check the list of countries to determine if you need a visa [Exceptions also apply to holders of Biometric Passports from certain countries]
- You can only apply 6 months prior to your departure date to the Schengen area. Crew members can apply 9 months in advance
- You can apply at this Consulate if your main destination is Spain and your length of stay is longer than for other Schengen countries within the same trip. If you are planning to spend an equal amount of time in various Schengen States, you may apply at this Consulate if Spain is the port of entry.
- Non-refundable fees, payable only through Debit Card / Cash payments (No Money Order/No credit cards)
- We provide overnight courier service for speedy return of your passport once decision is received from the Consulate (Please do not buy Pre-paid envelopes)

CHECKLIST (YOU MUST BRING ORIGINAL OF THE FOLLOWING DOCUMENTS):

VISA APPLICATION FORM:	
	All forms must be filled in correctly, either typed or handwritten
	Must bear original signatures of the applicant with blue or black pen
PROOF OF JURISDICTION:	
	GOVT Issued State ID OR
	Driving License OR
VALID PASSPORT:	
	Ordinary passport or travel document issued in the last 10 years
	Must have at least two empty pages
	Must be valid for three months upon re-entry into the United States
	Diplomats traveling on work must apply directly at the Consulate
	US Passport holders travelling on tourism do not need a visa for short stays of up to 90 days
VALID PROOF OF RESIDENCE:	
	Permanent Residence Card / Green Card (I-797 extensions accepted only in this case)
	Valid Residence Visa Stamp (I797 extension is not accepted as valid visa)

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	Refugee Travel Document (Please check if you're allowed to travel to Spain)
	Visa must be valid for re-entry into the US if returning to the US
	* B1-B2 Visas, EAD Cards cannot apply for a Schengen visa at this Consulate
PHOTOGRAPH:	
	1 recent photograph in color, 3.5 cm x 4.5 cm in size
	80% of face coverage with ears visible
	Not older than 6 months
	White background
	No Spectacles & Sunglasses
	No Smiling face (Teeth must not be visible)
COVER LETTER:	
	Cover Letter stating Applicant details, Purpose of travel, Dates of travel, Return information
	Cover letter must include details of any other accompanying persons as well. (e.g. family members, friends, business associates)
	Please mention any special circumstances or requests to the Consulate
PROOF OF TRAVEL: FLIGHTS, CAR RENTAL, EURO RAIL, FERRY, BUS TICKETS ETC	
	Confirmed reservation of your return airline ticket (USA round-trip including all destinations within the Schengen area) . Just a flight reservation is required with a booking ID/reference number. It is highly recommended not to buy the tickets until you get your visa.

PROOF OF STAY:	
	Accommodation dates must coincide with flight/travel dates
	A detailed hotel reservation for the duration of stay .If reservations are made by a third person, a letter from him/her must be provided as proof of stay.
	OR ORIGINAL invitation letter ("Carta de Invitación") from a family member or friend issued by the Police in Spain ("Policía Nacional").
	If you are part of a tour or a cruise, include a letter from your travel agent stating a complete itinerary of cities and hotels with payment receipt. [Screenshots not accepted]
PROOF OF SUFFICIENT FUNDS:	

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	Last three months personal bank statements of checking/savings account (with transaction history) ALL PAGES ARE REQUIRED, INCLUDING BLANK PAGES.
	AND latest credit card statement (OPTIONAL)
	Only United States banks will be accepted.
	Marriage certificate/proof of relationship is required for married couples who do not have a joint account, and either is sponsoring the travel (Must be in English or Spanish only)
	In case of Financial Support from immediate family (Parents, Children, Siblings, Grandparents, Spouse), kindly provide documents proving relationship for eg. Birth/Marriage certificate/Tax documents or any government issued document (English/Spanish only), passport copy of sponsor & letter assuming full financial responsibility
	Business account bank statements can be provided in addition to personal statements – A business certificate must be provided to show ownership of business
TRAVEL INSURANCE:	
	Visa CERTIFICATE from Insurance company with complete breakdown of coverage required. Must be a 0\$ deductible policy.
	Must specify start and end date, valid for complete duration of stay in the Schengen area. It must specify the repatriation of remains.
	Minimum coverage of 30,000 Euros or its equivalent in USD
	Applicants name clearly mentioned on the Insurance coverage – [An insurance card will not be accepted as proof of coverage]

PROOF OF EMPLOYMENT:	
	Sealed and signed Letter from the company stating length of employment, position, wage or salary and vacation period
	Last three Paystubs
	Drivers:Employee profile downloaded from the app (Uber/Lyft etc.)
	Self-employed individuals:last year income tax return(s), corporate bank statement, professional license, if applicable, and certificate of incorporation.
	Retirees: Letter from the Social Security Administration confirming the monthly retirement income.
	Students: Proof of enrollment. Copy of F1form , school ID card, transcripts
	Business travelers: letter from their US Company stating purpose and length of stay and a letter of invitation from the Spanish company. Invitation letter in case of congress or conference.
MINORS/UNDER 18 YEARS TRAVELING WITH ONLY ONE PARENT/STEP-PARENT/TUTOR/ADULT:	
	Application of minors must be filled in by parents or legal guardians (in this case, guardianship documents must be provided).
	Application form must be signed by both parents

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	Birth certificate
	Legal custody document, Divorce Decree, if applicable
	Notarized Authorization letter from non-accompanying parent(s). Authorizations must be legalized or authenticated by Apostille when issued in countries other than Spain or the US.
	Passport copy/Government issued photo ID of parents and authorized person

- * Additional documents may be required by the Consulate
- * All documents must be in English or Spanish only
- * All currency must be in USD
- * Only bank statements from banks in the US
- * Screenshots will not be accepted for any documents
- * Payments by cash or debit card only - Money order not accepted or credit card
- * Express Courier service provided - Pre-paid Courier envelope not accepted
- * If it is a family application, each applicant has to have its own documents
- * Minors must appear in person at BLS
- * Each time that you apply for a Visa the Consulate requires photo and biometrics.

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