

## Telework (Digital nomad) Visa

### REQUIRED DOCUMENTS FOR THE TELEWORK VISA APPLICATION

1. **One Application form** ( **National Visa Application form**): Each applicant must complete and sign a national visa application, filling out every section. It can be filled out electronically or handwritten in capital letters. If the applicant is a minor, one of their parents or a duly accredited representative must sign the application.

*Please do not forget to fill out numbers 17 (your address, email and telephone number), 21 (intended date of entry), 23 (address in Spain), 24 -25 (NIE) and 27 (complete information about the employer or company) on the application form.*

2. **One photo** (**Photo service available at center**): Glued or clipped (not stapled) onto visa application form. Photo specifications: Passport-size, color photograph, recent (taken within the last 6 months to reflect your current appearance), printed on matte/glossy paper, taken against a white, light, clear, uniform background, facing forward, without dark or reflective glasses, or any garments concealing the applicant's full oval of the face.

Photos with a dark background or with objects or people that can be seen behind your head will not be accepted. Photographs of babies must not show any part of the adult holding them.

The photo should meet the requirements pictured [here](#), against a white background.

3. **Valid, unexpired passport**: The passport must be valid for at least the requested time of stay and must contain at least two blank visa pages. Passports issued more than 10 years ago will not be accepted.

If the passport does not meet the requirements, it must be renewed before applying for the visa.

4. **Proof of legal residence in the United States: Non-U.S. citizens** must also submit proof of legal residence in the United States: **Valid U.S. long term Visa** or a **notarized copy of the U.S. Resident Card (Original green card will be checked at the center)**.

B1/B2 visa holders do not qualify to apply for a visa at this Consular Office. They must apply for a visa in their country of residence or country of origin.

5. **Proof of residence or study in the consular district**: The applicant must be a legal resident or be enrolled in in-person studies in a center within our consular jurisdiction (Washington, D.C., Maryland, Virginia, West Virginia and North Carolina).

Residence must be proved by one of the following, valid documents: **U.S. Driver's license, State ID, University Student ID. (Original will be checked at the center)**

6. **Foreign Identification Number (N.I.E.)**: Certificate of Assignment of N.I.E.

7. **Certificate of the state Division of Corporations:** (Similar institution to the Mercantile Registry in Spain) showing the date of Constitution of the company and the type of activity performed. This certificate must prove real and continuous activity for at least 1 year of the company or group of companies with which the worker maintains a labor or professional relationship.

This document must be apostilled and submitted together with an official translation into Spanish.

8. **Company certificate**, reflecting:

- If the worker is **employed**: Seniority of the worker in the company (at least 3 months), the worker's income, and explicit permission from the company for the worker to carry out his/her job remotely from Spain.
- If the worker is **self-employed**: Length of the contractual relationship, as well as the terms and conditions under which the worker will exercise the professional activity remotely.

The documentation must prove that the worker has had a professional relationship with one or more companies not located in Spain for at least the last three months before the date of the application, that the professional relationship will continue for at least 1 year while working remotely from Spain, as well as the terms and conditions under which the professional activity will be carried out remotely. This document must be submitted in Spanish or accompanied by a translation to Spanish.

9. **Financial means**: Documents proving sufficient own financial means, or accrediting a regular source of income for the teleworker and, where applicable, for the family members accompanying them.

The minimum monthly required amount varies each year and is calculated according to Spain's Minimum Inter-professional Salary (SMI). The SMI in 2026 is 1.221€. For the year 2026, the minimum monthly required amounts are as follows:

- If applicant is applying alone: 200% of monthly IMS = 2.442€ per month (approx. \$ 2900).
- For the first accompanying family member: 75% of monthly IMS = 916€ per month (approx. \$1100) must be added.
- For each additional family member: 25% of monthly IMS = 306€ per month (approx. \$360) must be added.

These amounts can be accredited, among others, with a contract, certificate of the company, etc.

10. **Criminal background check certificate**: Applicants of legal age (18 years and older) must submit the original and photocopy (not notarized) of their criminal background check certificate(s) issued by the country or countries of residence for the past **2 years**.

- The criminal background check must be issued by the **U.S. Department of Justice – Federal Bureau of Investigation (FBI)**. We do not accept State or Local Police Background Check.
- The background check must be issued within the **6 months** preceding the submission of the visa application.
- The background check must be authenticated with **The Hague Apostille**. We do not accept background checks without the Hague Apostille.
- **The Apostille must certify the signature on the Criminal Background check, not any other signatures.** We do not accept apostilles that certify the signature of a notary that stamps a seal on the criminal background check.
- The criminal background check will not be accepted if it has been altered or damaged in any way, including damage caused by removing staples.
- The background check must be accompanied by an **official translation** into Spanish by a sworn/certified translator (the translation does not need an Apostille and the Apostille does not need a translation).

If the applicant has spent more than 6 months (more than 180 days) during the last 2 years in **another country** (outside the USA or Spain), an additional criminal background check from every country of residence must be provided. The criminal background checks must be authenticated with the Hague Apostille, unless it is issued by an EU member state. The criminal background check issued by an EU authority does not need to be apostilled to be accepted. If the country in which the applicant has lived in the past 2 years does not subscribe to The Hague Convention of 1961, the background check must be authenticated by the Ministry of Foreign Affairs of the issuing country and then by the Consulate of Spain in said country. The background check must be accompanied by an official translation into Spanish (if the original is not written in Spanish or does not include the text in Spanish).

Please submit the original and photocopy of all the documents: Background check, Apostille and official translation.

You may find certified translators through the AMERICAN TRANSLATORS' ASSOCIATION or Buscador de traductores jurados del MAEC.

11.  **Responsible Declaration:** Original and a photocopy of the absence of criminal records in the countries where you have resided during the previous 5 years.

12. **Health insurance:** Proof of having public or private health insurance arranged with an insurance company authorized to operate in Spain.

The insurance entity must be registered in the list of insurance and reinsurance entities of the

General Directorate of Insurance and Pension Funds of the Ministry of Industry, Commerce and Tourism.

A registry of insurance entities authorized to operate in Spain can be found at the following link:  
<https://rrpp.dgsfp.mineco.es/>

**The insurance must cover all risks insured by Spain's public health system for the entire duration of the authorization.**

The health insurance must not have a deficiency, copayment, or coverage limit, that is, it must cover all of the medical, hospital and out-of-hospital expenses, preventive, diagnostic, treatment and rehabilitation assistance that are carried out in health centers as well as urgent health transport. *Travel insurance is not accepted.*

It is not necessary to present a health insurance certificate if coverage by the Spanish public Social Security system is proven.

**13. Proof of coverage in the Spanish Social Security system.** It can be one of the following 3 documents:

13.a). Proof of registration of the company in the Spanish Social Security System, or;

13.b). Proof of registration (or having requested registration) of the teleworker as a Self-Employed worker (RETA: Régimen de Trabajadores Autónomos de la Seguridad Social española) in the Spanish Social Security System.

Please note that, if you do not have (as a non-resident foreigner) an electronic certificate or CLAVE, you will not be able to make the electronic registration request or obtain the above-mentioned proof. In this case, you can obtain it through an authorized legal representative in Spain who will use a valid electronic certificate to interact and carry out all types of procedures with the Spanish administration.

13.c). In case of employees with the company's consent to carry out the remote work from Spain (not freelancers or self-employed workers), it is possible to submit a Certificate of Coverage issued by the US Social Security, indicating that the worker meets the conditions of the US – Spain Agreement on Social Security (in case of coverage by international standard of coordination of Social Security Systems, as the US – Spain Agreement, respecting retirement, survivors and disability insurance). In this case, the applicant must add proof that other risks insured by Spain's public health system are covered by a public or private health insurance (see point 12).

14. **Responsible declaration of the worker (or the company)**: where the commitment appears, prior to the start of the work or professional activity, **to comply with the obligations of the Spanish Social Security System**.

The **responsible declaration** must be submitted in Spanish (or with an official translation into Spanish). A recommended model can be found here:  [Declaracion Responsable cumplimiento SS Esp Eng.pdf](#)

15. **Copy of the degree** or documentation that proves a **professional experience** of at least 3 years.

Original and a copy of the graduate or postgraduate degree from a university or business school of recognized prestige. Alternatively, documents that prove a minimum of 3 years' professional experience in functions similar to those of the position to be held as an international teleworker. The experience must be comparable to the required qualification and relevant to the performance of the remote work.

Foreign official documents must be **apostilled** or legalized and must be submitted together with an **official translation** into Spanish.

To practice a regulated profession, the approval of the qualification necessary for its practice must be accredited.

If there are doubts about the equivalence of a vocational training degree in the Spanish educational system, accreditation of the validation of the degree before the competent educational authority may be required.

*A visa for teleworking cannot be granted when the conditions of the application coincide with those of the Visa for Intra-Company transfer.*

16. **Proof of the representative's identity and capacity**: If the visa application is submitted through a representative, a copy of the identity document or passport of the representative and of the power of attorney or document accrediting representation must be submitted. The originals must be shown when submitting the application. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

17. **Disclaimer form**: Please find template ( [DISCLAIMER.pdf](#) )

18. **Visa fee:** Debit card only. Visa fees are revised quarterly according to current exchange rates and can be subject to changes.

Fees from January 1, 2026:

- U.S. citizens: \$190
- Citizens of Australia: \$3020
- Citizens of Canada: \$1566
- Citizens of Ethiopia: \$546
- Citizens of Mauritania: \$282
- Citizens of the UK: \$963
- All other citizens: \$106

### **Required documents for family members**

For each family member accompanying the worker, the following must be submitted:

- All the required documents specified in sections 1, 2, 3, 4, 5, 6, 12, and 18. Where applicable, those specified in 10, 11, 14, 16, and 17 as well. In the case of minors, the visa application must be signed by one of their parents or by a duly accredited representative.
- **Documents proving family relationship** with the worker: **Birth or marriage certificates** issued by the civil registry, **certificate of registration as an unmarried couple**.
- In the case of an unregistered couple with a stable emotional relationship equivalent to a registered couple: Documents proving the unregistered partnership with the applicant for at least 1 year, for evaluation. When there are children in common, it will be sufficient to submit the children's birth certificate and prove stable cohabitation.
- In the case of adult children (18 y.o. and older): Documents proving their financial dependence and civil status. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.
- In the case of relatives in the ascending line, documents that prove they are under the worker's care. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

Foreign official documents must be **apostilled** or legalized and must be submitted together with an **official translation** into Spanish.

### **Additional documents, Interview:**

When necessary to assess the application, the Consular Office may request additional documents or data and may also ask the applicant to come in for a personal interview.

## PROCEDURE

This Consular Office is competent to accept visa applications from legal residents in our consular jurisdiction (Washington, D.C., Maryland, Virginia, West Virginia and North Carolina).

- **Who can apply for a visa:** Visa applications must be submitted in person by the applicant, or by one of their parents if the applicant is a minor. They may also be submitted through a duly accredited representative.
- **Place of submission: From September 1, 2026:** The application must be submitted in person by appointment only to BLS Spain Visa Application Center in Washington DC.

Please be sure that you have already all the required documents before scheduling an appointment, as only **complete applications** with all the requirements will be admitted.

To find more information and schedule an appointment at BLS Spain Visa Application Center in Washington DC, please follow the link: [BLS Spain Visa Application Center](#)

### **BLS - SPAIN VISA APPLICATION CENTER, WASHINGTON DC**

1660 L St NW, Second Floor, Suite: 216, Washington, DC 20036

Email: [info.wases@blsinternational.net](mailto:info.wases@blsinternational.net); Phone number: 516-888-1169 (BLS call-center for USA)

Please note that there are different sections for Schengen Visa and for National Visa appointments. In case of a family unit, it is possible to add appointments for accompanying family member when scheduling an appointment in BLS.