

**Internal booking like (Train, Rental car, bus reservation) are required for all Schengen countries including Spain**

Please ensure you have checked the jurisdiction before submitting your application in Washington DC. You can only apply 6 months or 15 days before your travel to the Schengen Area

**Travel Insurance is mandatory for travelling to Spain. You may get your travel insurance from any authorized insurance company/agent or you may [Click here](#) if you wish to avail it now from Europ Assistance.**

Non-refundable Visa Fee, payable with only Debit Card / Cash Payments (No money Order).

### **Documents Required By Consulate General of Spain, Washington DC**

- **One application form:** Each applicant must complete and sign an application form, filling in each of its sections. If the applicant is a minor, one of their parents must sign the application. Visa applications can be filled out electronically or handwritten in capital letters.
- **One photo:** One recent US passport size pictures in color, 2x2 inches (51x51mm) in size, printed on matt/glossy paper, taken within the last 6 months to reflect your current appearance in front of a white/off white background, non-smiling. Photos with a dark background or with objects or people that can be seen behind your head will not be accepted. Photographs of babies must not show any part of the adult holding them.
- **Valid, unexpired passport or official travel document:** Ordinary passport or travel document issued in the last 10 years and within at least two empty pages, recognized by the Schengen States for the issuance of a visa, valid for a period of 3 months beyond the expected length of stay in the Schengen area or the period of validity of the visa. Passports issued more than 10 years ago are not accepted.
- **Proof of residence in the consular district:** The applicant must be a legal resident or be enrolled in in-person studies in a center within our consular jurisdiction (Washington, D.C., Maryland, Virginia, West Virginia and North Carolina).

Residence must be proved by one of the following, valid documents: U.S. Driver's License, State ID, University Student ID. Original and a photocopy.

If you do not have a US Driver's License or State ID it is possible to prove residence in our consular district through other documents, for review, e.g. a copy of a lease agreement or utility bill.

- **Proof of legal residence in the United States:** Permit to return to the United States of America in the form of a Residence Card, or a Student/work visa, stamped on the passport, or parole. Residence Card or US visa must be valid at least three months beyond the expected length of stay in the Schengen area. I-797's only be accepted in case of green card extensions.
  - ✓ If you are under a F1 visa you must present a copy of your I-20.
  - ✓ If you are under a J1 visa you must present a copy of your DS-2019.
  - ✓ Holders of a B1/B2 visa must apply for a Schengen visa in their country of origin or permanent residence.
- **Signed cover letter:** The letter should mention the purpose of the travel and specifics of the travel, as well as the intention of the visa applicant to leave the Schengen area before the expiry of the visa
- **Previous Schengen Visa (if applicable):** A photocopy of your previous Schengen visa issue in the last 3 years.
- **Travel itinerary bookings:** Confirmed reservation of your airline ticket (round-trip including all destinations in the Schengen area if traveling to more than one country).
  - ✓ Round trip from the US: Flight reservation with booking reference number.
  - ✓ If traveling from one city to another within the Schengen area, any of the following:
    - Flight reservations, train or bus tickets,
    - Euro pass,
    - Car rental reservation,
    - Booking confirmation from a cruise or travel company.
  - ✓ Travel itinerary reservations should include:
    - Applicant's name,
    - Clear details of travel dates and times,
    - Booking reference number.

If you plan to travel by car, you will need to provide a copy of your driving license (if someone else is driving – a letter from them and a copy of their passport), car insurance, and V5 document (Car registration documentation) or car rental documentation.

You will also be required to provide full documentation showing means of crossing the country borders by air or land e.g. flights, bus, ferry tickets, or Eurotunnel tickets if traveling to more than one Schengen member state in the same trip.

- **Proof of accommodation for the entire duration of stay (for every night staying in the Schengen Area):** Confirmed hotel reservations with address and telephone matching with flights dates.

- ✓ Official invitation letter from a Spanish national or foreign legal resident in Spain, issued by the Police Department letter from a Spanish national or foreign legal resident in Spain, issued by the police/governing body OR letter from inviting person confirming the address of stay, hosts passport copy or host's residence proof if not a national.
- ✓ If the trip is arranged by tour operator, booking of the trip and itinerary with specifying hotels day by day including each locations address, phone number and email ID.
- ✓ For Cruise: itinerary with ports day by day.

● **Travel medical insurance:** The certificate of the Insurance Company must indicate: the applicant's name, dates of coverage and the minimum coverage.

The insurance must cover the costs of repatriation for medical reasons or death, as well as for urgent healthcare and/or emergency hospital treatment for the entire stay and throughout the Schengen area.

Coverage must be at least 30,000€, or its equivalent in local currency (approx. \$50,000 USD).

If the application is for a multiple entry visa, the health insurance must be valid for at least the first planned trip. The applicant must undertake to purchase insurance for future trips.

An Insurance card is not accepted as proof of coverage.

● **Proof of financial means:** Applicant must submit the 3 latest bank statements with an ending balance that meets the minimum requirements for the length of your stay.

In 2026, sufficient financial means are considered to be:

- If trip is less than 9 days: Minimum average balance of 118€ (\$150 approx.) per day of stay.
- If the length of stay is 9 days or more: Minimum average balance of 1065€ (\$1500 approx.) regardless of the duration of the stay.

In case of financial support from a 1st degree family member (parents or children):

- Notarized sponsor letter from the sponsor assuming full financial responsibility for the applicant's stay;
- Notarized copy of sponsor's ID;
- Sponsor's proof of employment: Letter from the company that the sponsor is working for;
- Sponsor's 3 latest bank statements;

- Proof of relationship: Notarized copy of birth certificate, or tax returns certifying dependence.

2nd degree relatives may be eligible for sponsorship; (lease proof with both names may be provided) however, this decision lies at the discretion of the Consular Office.

- **Proof of employment, if applicable:**

- ✓ For employees: Updated employer letter indicating position, length of employment, position, wage or salary, and vacation period.
- ✓ For self-employed: Proof of self-employment and last year Income Tax Return.
- ✓ For retirees: Proof confirming monthly retirement income.
- ✓ For students: Proof of enrollment (F1 student visa holders must submit a copy of the I-20 certificate). Minors traveling with their parents do not need to submit proof of enrollment.
- ✓ For business and conference travelers:
  - Letter from their U.S.-based company indicating purpose, length of stay, and expenses coverage;
  - Letter of invitation from the Spanish company or conference organization, indicating the contact person and address in Spain as well as purpose of the visit and expenses coverage.

- **ADDITIONAL REQUIRED DOCUMENTS FOR MINORS (UNDER 18)**

- **Minor's birth certificate**, in English or Spanish, or translated into English or Spanish. **Original and photocopy**.
- If the minor is travelling with only one parent/legal guardian:
  - Notarized authorization letter** from the parent or legal guardian who is not accompanying the minor to travel abroad. **Original and photocopy**;
  - Notarized copy** (and a photocopy) of the parent's or legal guardian's passport who is not accompanying the minor;
  - If only one parent has full custody: Notarized copy (and a photocopy) of the Family Court Order. It must be translated into Spanish.
- If the minor is traveling unaccompanied (without parents/legal guardians):
  - Notarized letter** from both parents granting permission to the minor to travel with a person that will be responsible for the minor during the trip to and stay in Spain. Please indicate at least the full name and telephone number of the responsible person. **Original and photocopy**;
  - Notarized copy of the parents' passports** (please add a photocopy);
  - Notarized copy of the passport of the person that will be responsible for the minor** (please add a photocopy);
  - If the minor travels with a school group: Letter from the school explaining the travel and indicating the person responsible for the minor during the trip.

**\*We provide express courier services for speedy return of your passport once decision is received from the Consulate (Please do not buy Pre-paid envelopes)\***

**\*Additional documents may apply**

**\* All documents must be in English or Spanish only-Certified translation if in other language**

**\* All currency must be in USD or Euros only**

**\* Screenshots will not be accepted for any documents**

**\* Payments by cash or debit card only - Money order not accepted**

**\* Express courier service provided- Pre-paid courier envelope not accepted**