

SPAIN FULBRIGHT VISA Checklist

Documents Required:

ORIGINAL PASSPORT: Valid, unexpired passport: The passport must be valid for at least the requested time of stay and must contain at least two free pages for visas. Passport must have a minimum validity of 1 year. Passports issued more than 10 years ago will not be accepted. If the passport does not meet the requirements, it must be renewed before applying for the visa.

VISA APPLICATION: Only ONE visa application completed, signed and with one recently taken professional passport size picture with white background. Photo should be glued and not stapled on the application form.

- a) Please do not forget to fill out numbers 17 (your address, email and telephone number), 28 (complete information related to the university or education center in Spain) and 21 (intended date of entry) on the application form.
- b) The intended day of entry can be any date until 30 days before the beginning of the study program. If applicable, the visa will be valid for 1 month before the starting date of the study program and 15 days after the ending date of the study program, if nothing indicated.

One photo (Photo center available at the Center): Glued onto visa application form. Photo specifications: Passport-size, color photograph, recent (taken within the last 6 months to reflect your current appearance), printed on matte/glossy paper, taken against a white, light, clear, uniform background, facing forward, without dark or reflective glasses, or any garments concealing the applicant's full oval of the face.

U.S. ADDRESS PROOF: The applicant must be a legal resident or be enrolled in in-person studies at a center within our consular jurisdiction (Washington, DC., Maryland, Virginia, West Virginia and North Carolina). Residence can be proved by one of the following valid documents: Photocopy of U.S. Driver's license, State ID, University Student ID. Original ID will be checked at the BLS office.

LEGAL STATUS IN THE U.S. FOR NON-U.S. NATIONALS: Non-U.S. citizens must submit proof of legal residence in the United States: A photocopy of the valid U.S. long term visa or a copy of the U.S. Resident Card. Original green card will be checked at the BLS office. F1 student visa holders must submit a photocopy of the I-20 certificate.

PROOF OF ADMISSION: The document must be written in Spanish and be issued in Spain by the authorized university, school or education center and accompanied with proof of payment.

The document must prove enrollment in:

1. Full-time studies;
2. An authorized university, school, research, or education center;
3. Leading to obtain a degree, diploma, or certificate.

The document must indicate, among other information:

1. Name of the authorized university, school or education center;
2. Address, contact e-mail and telephone number of the education center;
3. Student's full name;
4. Name of the program;
5. Start and ending dates of the program;
6. Name, e-mail and telephone number of the person in charge of the program.

CERTIFICATE OF FULBRIGHT GRANT:

MEDICAL CERTIFICATE: All applicants who apply for a study visa, regardless of length of stay,

must submit the original and a copy of the medical certificate demonstrating the applicant does not suffer from any diseases that could have serious repercussions for public health in accordance with the International Health Regulations of 2005.

- The certificate must be issued in the 3 months preceding the submission of the visa application.
- The certificate must include a stamp from the issuing Medical Center, doctor's name and signature, doctor's License Number and date of expedition.
- The certificate must be written on letterhead paper from hospital/doctor's office or directly on the provided template.
- The certificate must be signed by a Doctor (Physician), not by a Nurse Practitioner or a Physician Assistant.

CRIMINAL RECORD CHECK CERTIFICATE: Applicants of legal age (18 years old and older) who apply for a student visa for a stay of more than 180 days must submit the original and a photocopy (not notarized) of their criminal background check(s) issued by their country or countries of residence in the past five years. The criminal background check must be issued by the U.S. Department of Justice – Federal Bureau of Investigation (FBI). State or Local Police Background Checks are not accepted.

- The background check must be issued within the 6 months preceding the submission of the visa application.
- Criminal background checks must be authenticated with the Hague Apostille. Background checks without the Hague Apostille is not accepted.
- The apostille must certify the signature on the Criminal Background check, not other signatures. Apostilles that certify the signature of a notary that stamps a seal on the criminal background check is not accepted.
- Criminal background checks must be accompanied by an official translation into Spanish by a sworn/certified translator. The official translation can include the translation of the Apostille as well, but it is not necessary (the translation does not need an Apostille and the Apostille does not need a translation).
- The criminal background check will not be accepted if it has been altered or damaged in any way, including damage caused by removing staples.

If the applicant has spent more than 6 months (more than 180 days) during the last 5 years in another country (outside the USA) an additional criminal background check from every country of residence must be provided. The criminal background checks must be authenticated with the Apostille of The Hague, unless it is issued by an EU member state. The criminal background check issued by an EU authority does not need to be apostilled to be accepted. If the country in which the applicant has lived in the past 5 years does not subscribe to The Hague Convention of 1961, the background check must be authenticated by the Ministry of Foreign Affairs of the issuing country and then by the Consulate of Spain in this country. The background check must be accompanied by an official translation into Spanish (if the original is not written in Spanish or does not include the text in Spanish).

BLS DISCLAIMER FORM: Please add at the end of the application form

IMPORTANT NOTES

Fees for visas:

U.S. Citizens: 0 USD

Non U.S.-Citizens: 0 USD

BLS Service Fee: USD \$20, SMS Notifications \$5, STS Notifications \$3

PAYMENT MODE: Debit card only (No money order, credit card or cash accepted)

PASSPORT PICK UP: You may collect all visa-stamped passports from BLS in person once we have received them from the Spain Embassy.