

Working Visa for Professionals in the Audiovisual Sector - (91 to 180 days)

Documents Required:

National visa application form. Each applicant must complete and sign a visa application, filling in each of its sections. Visa applications can be filled out electronically or handwritten in capital letters.

1 photograph (Photo service available at Center): Glued to visa application form. Photo specifications: Taken within the last 6 months to reflect your current appearance, passport-size, color photograph, printed on matte/glossy paper, taken against a white, light, clear, uniform background, facing forward, without dark or reflective glasses, or any garments concealing the applicant's full oval of the face. Photos with a dark background or with objects or people that can be seen behind your head will not be accepted.

Valid, unexpired passport. The passport must have a minimum validity period of 1 year and contain two blank visa pages. Passports issued more than 10 years ago will not be accepted.

Proof of legal residence in the United States. Non-U.S. citizens must also submit proof of legal residence in the United States: U.S. Resident Card (Green card) or valid U.S. long term Visa. Original will be checked during appointment.

Proof of residence in the consular district. The applicant must be a legal resident or be enrolled in in-person studies within the Consular Section's consular jurisdiction (Washington, D.C., Maryland, Virginia, North Carolina, and West Virginia). Residence **must** be proved by one of the following, valid documents: U.S. driver's license, state ID. Original will be checked during appointment.

Document that proves the professional relationship with the company that hires or transfers the professional.

Document proving that the professional is part of a production project in the audiovisual sector or artistic performance facing the public or intended for recording for dissemination by mass media. This document must state the duration of the planned activity, which may not exceed 180 days.

Responsible statement from the company that hires in Spain guaranteeing that it is up to date with the payment of its **obligations to Social Security and the Tax Agency.**

Proof of public or private health insurance from an insurer recognized and authorized to operate in Spain. The insurance must **cover all risks normally covered for nationals and must**

be maintained for the entire duration of the authorization. It must cover at least all the preventive, diagnostic, treatment and rehabilitation assistance activities that are carried out in health centers or socio-health centers, as well as urgent health transport. **The health insurance must not have a deficiency, copayment, or coverage limit, that is, it must cover 100% of the medical, hospital, and out-of-hospital expenses.**

Proof of the representative's identity and capacity: If the applicant is a minor, it will be necessary to present originals and submit copies of the identity document or passport of one of their parents, as well as of the document constituting proof of kinship. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

Disclaimer Form - Please find a template in "Download forms".

Payment of the Visa - Debit Card ONLY

Required documents for family members

For each family member accompanying the worker, the following must be submitted:

- All the required documents specified in sections 1, 2, 3, 4, 5, 9, 11 and 12. Where applicable, those specified in 10 also. In the case of minors, the visa application must be signed by one of their parents or by a duly accredited representative.
- Documents proving family relationship with the worker: birth certificate, marriage certificate issued by the civil registry, certificate of registration as an unmarried couple
- In the case of an unregistered couple with a stable emotional relationship equivalent to a registered couple: Documents proving the unregistered partnership with the applicant for at least 1 year, for evaluation. When there are children in common, it will be sufficient to submit the children's birth certificate and prove stable cohabitation.
- In case of adult children (18 y.o. and older): documents proving financial dependence, the adult child's civil status and that they continue to form part of the family unit. It can be certificates of disability, of single status, of cohabitation at the same address, of studies, etc.
- In case of relatives in the ascending line (65 y.o. and older parents): documents proving financial dependence and that they form part of the family unit.

Foreign official documents must be apostilled or legalized and must be submitted together with an official translation into Spanish.

Additional documents, Interview: When necessary to assess the application, the Spain Embassy may request additional documents or data and may also ask the applicant to come in for a personal interview.

Working Visa for Professionals in the Audiovisual Sector - (More than 180 days)

Documents required:

National visa application form: Each applicant must complete and sign a visa application, filling in each of its sections. Visa applications can be filled out electronically or handwritten in capital letters.

1 photograph (Photo service available at Center): Glued or clipped onto visa application form. Photo specifications: Taken within the last 6 months to reflect your current appearance, passport-size, color photograph, printed on matte/glossy paper, taken against a white, light, clear, uniform background, facing forward, without dark or reflective glasses, or any garments concealing the applicant's full oval of the face. Photos with a dark background or with objects or people that can be seen behind your head will not be accepted.

Valid, unexpired passport: The passport must have a minimum validity period of 1 year and contain two blank visa pages. Passports issued more than 10 years ago will not be accepted.

Proof of legal residence in the United States: Non-U.S. citizens must also submit proof of legal residence in the United States: U.S. Resident Card (Green card) or valid U.S. long term Visa. Original will be checked during the appointment.

Proof of residence in the consular district: The applicant must be a legal resident or be enrolled in in-person studies within the Consular Section's consular jurisdiction (Washington, D.C., Maryland, Virginia, North Carolina, and West Virginia). Residence **must** be proved by one of the following, valid documents: U.S. driver's license, state ID. Original will be checked during the appointment.

Residence permit (Resolución de Autorización de Residencia inicial) issued by the UGECE: ("Unidad de Grandes Empresas y Colectivos Estratégicos", del "Ministerio de Inclusión, Seguridad Social y Migraciones" de España – "Large Companies and Strategic Groups Unit", "Ministry of Inclusion, Social Security and Migration" of Spain)

In case of the accompanying family members: Residence permit for family members (Resolución de Autorización de Residencia inicial para familiares).

The Spanish company, or legal representative, may request the permit submitting the application along with the supporting documentation to the UGECE.

Criminal record check certificate: Applicants of legal age (18 years old and older) must submit the original and a photocopy (not notarized) of their criminal background check certificate(s) issued by their country or countries of residence for the past **2 years**.

- The criminal background check must be issued by the **U.S. Department of Justice – Federal Bureau of Investigation (FBI)**. State or Local Police Background Check is not acceptable.
- The background check must be issued within the **6 months** preceding the submission of the visa application.
- The background check must be authenticated with **The Hague Apostille**. **Background checks without the Hague Apostille** is not acceptable..
- **The Apostille must certify the signature on the Criminal Background check**, not other signatures. Apostilles that certify the signature of a notary that stamps a seal on the criminal background check is not acceptable..
- The criminal background check will not be accepted if it has been altered or damaged in any way, including damage caused by removing staples.
- The background check must be accompanied by an **official translation** into Spanish by a sworn/certified translator. (The translation does not need an Apostille and the Apostille does not need a translation).

If the applicant has spent more than 6 months (more than 180 days) during the last 2 years in another country (outside the USA or Spain), an additional criminal background check from every country of residence must be provided. The criminal background checks must be authenticated with the Apostille of The Hague, unless it is issued by an EU member state. The criminal background check issued by an EU authority does not need to be apostilled to be accepted. If the country in which the applicant has lived in the past 2 years does not subscribe to The Hague Convention of 1961, the background check must be authenticated by the Ministry of Foreign Affairs of the issuing country and then by the Consulate of Spain in this country. The background check must be accompanied by an official translation into Spanish (if the original is not written in Spanish or does not include the text in Spanish).

Responsible declaration (original and a photocopy) of the absence of criminal records in the countries where you have resided during the previous **5 years**. Please find a template in **“Download forms”**.

Proof of the representative's identity and capacity. If the applicant is a minor, it will be necessary to present originals and submit copies of the identity document or passport of one of their parents, as well as of the document constituting proof of kinship. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

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Payment of the Visa fees - Debit Card ONLY

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