

CHECK IF YOU QUALIFY TO APPLY AT THE BLS SPAIN VISA APPLICATION CENTER IN NEW YORK:

- Only permanent residents and students of **New York, New Jersey, Connecticut, Delaware and Pennsylvania** can apply at the Consulate of Spain in New York.
- Non-refundable fees, payable only through **Debit Card / Cash payments (No Money Order)**.
- Applications must be submitted in person. Visas must be collected in person.

CHECKLIST (YOU MUST BRING ORIGINAL OF THE FOLLOWING DOCUMENTS):

VISA APPLICATION FORM:	
	All forms must be filled in correctly, either typed or handwritten
	Must bear original signatures of the applicant with blue pen
PROOF OF JURISDICTION: (provide a notarized copy)	
	GOVT Issued State ID OR
	Driving License OR
	Student Card
VALID PASSPORT: (provide a notarized copy)	
	Ordinary passport or travel document issued in the last 10 years
	Must have at least two empty pages
VALID PROOF OF RESIDENCE (NON US CITIZENS): (provide a notarized copy)	
	Permanent Residence Card / Green Card
	Valid Residence Visa Stamp (I797 is not accepted as valid visa)
PHOTOGRAPH:	
	1 recent photograph in color, 3.5 cm x 4.5 cm in size
	80% of face coverage with ears visible
	Not older than 6 months
	White background
	No Spectacles & Sunglasses
	No smiling face (Teeth must not be visible)

PROOF OF ACCEPTANCE (studies, training, volunteering or internship):	
	Letter must be in Spanish and must specify name of the program, duration (start and end dates), full address, phone number, name of the person in charge of the program.
	Letter of acceptance of an accredited school for full-time studies.

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	Letter of acceptance of a research or training center.
	Letter of acceptance to a student exchange program. Applicant must also provide proof of acceptance at a study center, proof accommodation with a family or at an institution, and the written commitment of the organizer to bear the costs
	Letter of acceptance to a volunteer program (agreement between organization and applicant).
PROOF OF SUFFICIENT FUNDS:	
	Letter from the university or school: Sealed and signed letter by the US or Spanish school assuming full financial responsibility, if applicable
	Self-financed applicant: Last three months personal bank statements of checking/savings account (with transaction history)
	Only United States bank documents will be accepted
	Support from a parent or Legal guardian: In case of Financial Support from immediate family (Parents, Children, Siblings, Spouse), kindly provide documents proving relationship for eg. Birth/Marriage certificate/Tax documents or any govt issued document (English/Spanish only), passport copy of sponsor, notarized letter assuming full financial responsibility and last 3 months of Personal Bank Statement.
	Financial Aid, Scholarships or other economic aids: Proof of financial aid, loans, scholarships, or other economic assistance covering the minimum monthly amount required.
HEALTH INSURANCE:	
	Proof of public or private health insurance issued by an insurance provider authorized to operate in Spain (the insurance entity must be registered in the list of insurance and reinsurance entities of the General Directorate of Insurance and Pension Funds). Health insurance must cover similar benefits to National Health System services in Spain (articles 7 and following of Law 16/2003, of May 28, on cohesion and quality of the National Health System) and have no co-payments and no deductible. If the policy has a limited coverage to a specific amount, this will not be less than thirty thousand euros, without prejudice to the individual assessment of the application. The insurance contract must be maintained during the authorization period. <u>Volunteers:</u> <u>in addition</u> to health insurance, a copy of the civil liability insurance policy of the receiving organization must be provided.
FOR STAYS OVER 180 DAYS, THE FOLLOWING ADDITIONAL DOCUMENTS ARE MUST BE PROVIDED: :	
*	<ol style="list-style-type: none"> 3. Original and copy of Criminal Background check (for applicants 18 years old or over) of the US and, if applicable, places of residence during periods of more than 6 months within the last 5 years 4. - The Criminal Background Check must be issued within the last 6 months prior to visa application. 5. - <u>The Criminal Background Check must be issued by the US Department of Justice (FBI)</u>; State or Local Police Background will not be accepted

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	<p>- <u>Criminal background check must be authenticated with the Hague Apostille</u>. The apostille must certify the signature on the Criminal Background check, not other signatures (e.g. apostilles certifying the signature of a notary's seal on the criminal check will not be accepted).</p> <p>- Criminal checks must be translated into Spanish (official translation).</p>
*	<p>Medical certificate: Medical certificate (and photocopy) verifying that the applicant does not suffer any diseases that could have serious repercussions for public health in accordance with the International Health Regulations of 2005.</p> <p>-This certificate must be issued within 3 months preceding the submission of the visa application.</p> <p>-This certificate must include a stamp from the issuing Medical Center, Doctor's name and signature, Doctor's License Number and date.</p> <p>-The certificate must be written on letterhead paper from hospital/doctor's office or on the provided template.</p> <p>-Medical certificate must be translated into Spanish (official translation) . Not applicable if issued on the template provided by the Consulate (see website)</p>

MINORS/UNDER 18 YEARS:	
*	Application of minors must be filled in by parents or legal guardians (in this case, guardianship documents must be provided).
*	Application form must be signed by both parents
*	Minor's Birth certificate (original authenticated by the Apostille and a photocopy)
*	Legal custody document, Divorce Decree, if applicable.
*	Notarized authorization, in Spanish, authorizing the minor to apply for the visa and stay in Spain with the person who is going to take care of minor
	<u>Notarized declaration of the person or persons taking care of the minor in Spain, with a copy of the DNI or NIE</u>
	<u>Certificate issued by the Registry of Sex Offenders of the Spanish Ministry of Justice as regards the person or persons taking care of the minor in Spain</u>
	Passport copy/Government issued photo ID of parents and authorized person
DOCUMENTS REQUIRED FOR FAMILY MEMBERS	
*	All documents as listed above.
*	Proof of kinship (marriage certificate, unmarried couple certificate, or birth certificate, as applicable) must be provided. Foreign documents must be legalized or apostilled and, where applicable, must be submitted alongside an official translation into Spanish.

* **Additional documents may apply**

* **All documents must be in English or Spanish only - Certified translation is needed if in any other**

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languages

- * **All currency must be in USD**
- * **Screenshots will not be accepted for any documents**
- * **Payments by cash or debit card only - Money order and credit cards not accepted**

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